

Holy Family Communications

Donor Privacy Policy

1. Purpose. The purposes of this Policy are to protect the interests of Holy Family Communications, a New York charitable corporation (the “Corporation”) in its list of donors and to protect the privacy of its donors.
2. Standard. The Corporation shall not disclose the identities, addresses, or other personal information of any donor or the amount or terms of any donations from any donor (“Confidential Donor Information”) without the permission of the donor, either express or reasonably implied in the circumstances.
3. Exclusions. “Confidential Donor Information” does not include the types of information described below.
 - a. Information that arises from the relationship of a person to the Corporation other than as a donor. For the purpose of illustration only, and not as a limitation, a director or employee who makes a donation to the Corporation may be identified as a director or employee of the Corporation, but donations of the director or employee would not be publicly disclosed.
 - b. The amounts and types of donations received by the Corporation in the aggregate, without information that identifies specific donors.
4. Permitted uses and disclosures. The Corporation may disclose Confidential Donor Information:
 - a. To its directors, officers, staff, professional advisors, and service providers to the extent necessary or appropriate in the administration of the Corporation’s affairs; and
 - b. To the extent required by state or federal law, including without limitation the requirements under the federal Internal Revenue Code to disclose certain donor information in the annual return of the Corporation.