

Chief Technical Engineer
The Station of the Cross Media Network
Position Description | November 2021

The Radio Technical Engineer performs routine maintenance and troubleshooting, oversees radio station broadcast, provides support for the network of transmitters and translators, and implements best practices to ensure the station maintains the highest quality of broadcasts and listening experience (digital audio, technical operation, hardware and software).

This position requires strong knowledge of IT including networks, computers, software, and digital devices. The ideal candidate will also have a self-motivated orientation, strong attention to detail, outstanding oral and written communication skills, excellent interpersonal skills, the ability to accomplish projects and tasks in a professional and timely manner, and a passion for Catholic radio.

This position is based in Buffalo, N.Y. and reports to the General Manager. The Station of the Cross is a 501 (c) (3) not-for-profit Catholic organization.

QUALIFICATIONS:

- Minimum two years of experience in broadcast facility maintenance, knowledge of radio transmitters, and experience with modern studio equipment at a radio station.
- Two-year college or technical school and/or training, or equivalent combination of education & experience preferred.
- Certifications preferred
- Knowledge of FCC Rules & Regulations
- Advanced knowledge of computers and IT systems
- Proficiency with Microsoft Office (Word, Excel, Outlook)
- Experience with modern digital audio systems including radio automation and AOIP networking is highly desirable.
- Strong proven time management and organization skills
- Availability to work weekends and holidays
- 24/7 on-call availability in case of equipment failure
- Excellent customer service, communication, and critical thinking skills
- Must have a valid driver's license
- Vaccination not required

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Be available 24/7 to receive alerts and work with technical personnel in the affected listening area to identify and rectify problems.
- Maintain FM and AM transmissions, digital audio & audio streaming.
- Install, maintain, and troubleshoot broadcast radio station equipment, including transmitters, antennas, automation system, studio equipment, remote equipment, generators, telephone system, and other equipment.
- Help install broadcast equipment at studios, transmitter sites, and remote broadcast locations, in keeping with good engineering practice.
- Assist in planning and development of all aspects of technical facilities including studios, transmitters, telephone systems, computer, and data networks.
- Coordinate with vendors that support leased IP network facilities at remote sites.

The duties and requirements described above are representative of those encountered during performance of the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

EEO Statement:

The Station of the Cross is an Equal Opportunity Employer.

SALARY:

Starting salary is commensurate with skills, knowledge, and experience.

HOW TO APPLY:

Please send a resume **and cover letter** describing your interest, qualifications, and your faith life. **Resumes without a cover letter will not be reviewed.** Please submit via the resume submission form on our website: <https://thestationofthecross.com/about/job-openings>.